

**Southsea Community Garden SG Organising group minutes 08.08.2024**

**Present: Goff, Jenni, Zara, Beverley, Peta. Apologies: Steve, Clair**

**1) Agreement of previous minutes**

Matters arising from previous minutes May 2024 Meeting (summary below)

- Bed recovery at AGM it was agreed that once a bed had been abandoned there is no obligation on southsea green to pursue the plot holder and the plot should be taken back for community use.
- Updates on website No updates to report to group
- Garden opening times revision/update: Garden opening times confirmed as up to date and on the website.

**SG AGM 2024 took place 27th June and was a success**

**The below actions are carried forward from AGM 2023**

Action	Who	Outcome
Link SG to new garden Centre Manager	Steve/Catt	Goff will attempt to make contact with the manager
Connect with Urban Sketchers	Catt/Steve/Jenni	It was agreed no action to be taken although we will always welcome any artists to the garden
Promote Lottery	All	No action to be taken
Discuss Gate	All	Jenni managing: discussed below
Cabin repair report	Jenni VW	Jenni managing: discussed below
Investigate Museum Wall repair	Peta/Steve /Catt	Peta followed up no repair necessary currently. ^ monthly health check to be made. Jenni to approach James
Discuss Mobile beds	All	Carried forward: no action
Engage with Bob re woodchippings	Sam/John	In place and happens automatically. Sam alerts group of deliveries
Association Structure	Steve/Peta	Carried forward for discussion
Petty cash	Steve /Peta	System in place. Peta /Zara to remind members
Sound out garden users for activities	Zara	Investigated, remind users that garden is open to all for activities

## Actions carried forward from AGM 2024

Jenni VW	<ol style="list-style-type: none"><li>1. Continue to work on the constitution.</li><li>2. Arrange a workshop with Sandy.</li><li>3. Continue to work on the plans for the cabin and gate.</li></ol>
Peta	<ol style="list-style-type: none"><li>1. Review Heritage Lottery Funding for History of garden bid.</li><li>2. Follow up on heritage open day and look at the feasibility of an event.</li><li>3. Arrange meeting with Sally (Mary Rose)</li><li>4. Look for crafts in the garden funding opportunities.</li><li>5. Investigate Hive Aid.</li></ol>
Goff	<ol style="list-style-type: none"><li>1. Continue to build links with like-minded organisations</li><li>2. develop educational gardening programmes.</li></ol>
James	<ol style="list-style-type: none"><li>1. Continue to support cabin refurb</li><li>2. lead on the new composting area build with support. Now completed. Thank you James.</li></ol>

### Update to actions AGM 2024

#### **Jenni:**

Actions 1 & 2 in process.

Action 3. James has submitted a quote in the region of 7K total. Jenni has sourced potential funding for the electrical upgrade which could be financed by this funding. We have an option for the CIL funding to cover other repairs to reach the 7K total.

The fabricator for the gate appears to have gone cold. Jenni is looking for other leads and will report back.

#### **Peta:**

Action 1 2 & 3 All linked together. As part of shipwrights' way and links to Henry V111 Sally may be able to support a bid. Needs a meeting and research to reach the point where we can submit a bid for funding and prepare an exhibition/activity for the Heritage open days 2025 to share our findings.

Action 4: John may be able to support some funding from his budget and other opportunities to be investigated to keep the art sessions going.

Action 5: Hive Aid took place in July. Keep in mind for 2025

#### **Goff**

Action 1 & 2 Goff will continue to build relationships and share his knowledge.

**Future Meetings - Identify suitable time/location:** All group members able to attend on Friday at 11.00am. Peta to schedule next meeting accordingly

### Finance Update

No significant change from AGM although 29.75 from Moneybarn used to cover AGM refreshments. On going withdrawals from Partnership foundation pot for Craft workshops funding. Jenni has approximately 300 to deposit to be credited to the cabin fund.

### Live Projects update

Coop - Talk 10th Aug: has been advertised externally to other groups. Beverley to support & has made leaflets to hand out to passers by

Partnership: Has been a huge success. Signs are ready to be hung. Report to be compiled  
Councillors and CIL Funding (Jenni leading on this) Jenni is keeping Peter (councillor) up to date.

### Garden/Volunteers

Volunteer update : We have amassed regular and committed volunteers and Beverley is very pleased. Volunteer attrition, some only intend to stay for a short time. Conduct exit interviews to see what would encourage them to stay. Bev to set up volunteer meeting monthly to engage them.

Bev reported that John was unable to make the Weds workshop due to holiday but that some of the regular volunteers attended anyway. Everything was going well when someone entered the garden and created a hostile environment for the asylum seekers working in the garden. Beverley managed the situation well but we are concerned for her welfare during this current period of hostility to asylum seekers.

It was agreed Beverley would contact John to ensure he is available to attend with volunteers during the crisis period. If unable to be there a contingency must be sought.

The gate will remain closed during the upcoming sessions for personal safeguarding for all at the garden.

It is feared that the worms have perished as no wine is being produced. The wormery has been relocated to the composting area which has been refurbished by James. This will ensure that the worms are not forgotten. More worms to be purchased to be discussed at the next meeting.

Composting: Bev and Goff to make a short instructional video of what to deposit and where as this needs to be done as needed and all garden volunteers should be able to perform this task correctly. As part of the signage project Beverley and team will label the bins with their intended contents.

It is important that everyone is aware of the procedures and so Zara will communicate this on the FB page as this activity cannot be allocated to a single volunteer to manage.

### Systems & Processes

Constitution workshop session to be discussed at next meeting

Communication channels in use: Org group messenger/ Volunteer fb page/ Public fb page/instagram  
Review comms methods/how they work. Ensure existing volunteers go through induction. New fully inducted volunteers only to be added to fb page.

The group attempted to discuss communication as above although it was a larger topic than we were able to deal with and so this will be picked up at the next meeting. \*\*\*\*Meeting closed\*\*\*\*

