

## Southsea Green Community Garden Organising Group Minutes 05/04/2023

In Attendance Steve Baker Chair, Zara Baines Marketing, Peta Sampson, Secretary, Beverley Richardson, General, Tom Fox, General, Catherine Burland PCC

Apologies Jenni Van Wijk, General, Goff Gleadle Head Gardener,

Catherine Burland from PCC whose remit is volunteering will be joining our meetings and will be a great champion for us with the council and help us to fill volunteering vacancies.

Minutes of the previous meeting agreed.

- 1) Beverley and Goff are working on an educational vlog of the garden and there will be a garden log for weekly news and communications **ACTION BR/GG**
- 2) Funding bids update

**Greening Fund**, Encouraged to apply with Motiv8 - existing bid can be used as a base with some modification. Awaiting info from Andy Ames

**Asda Fund** - unable to raise match funding no longer viable

**Wessex bank** - no news so unlikely to have been successful

Harbour School update - currently on budget at term 1 and projections are that there will be a pot of money available to us to adsorb into the garden at the project close subject to agreement with HIWCF. End of term feedback confirmed how difficult the group has been to manage but we have learned and developed a strategy to manage the pupils. We are hoping that term 2 will yield a more compliant group.

- 3) Cabin revamp. Michael Birchmore primed for remedial work awaiting availability dates **ACTION JWJW**
- 4) Tom has received a quote for materials to repair the beds. Very good price from Covers. Tom and Goff will arrange to pay and collect the wood so works can begin. **ACTION TF/GG**
- 5) Still need clarity on our lease conditions to see what activities we can offer . These can cover out-of-pocket costs but unclear whether leader can charge for their time / workshop delivery. Catherine will seek clarification on our behalf. Peta to send lease. **ACTION: CB/PS**
- 6) Summer Party agreed to be a lovely opportunity to re-engage the community, lots of ideas flowing around possible activities and managing the process. Agreed that it is a major task so looking for involvement to move this forward. Additional party planning group to be established Peta to Chair. Catherine to advise on any licenses required for music etc. Catherine will check the PCC events schedule but currently provisional date is Sat 29th July. **ACTION PS/CB**
- 7) Steve will paint the gate with leaves for sponsorship to raise funds. **ACTION SB**
- 8) Still looking for a volunteer administrator. Catherine can help with this by publicising our opportunities at volunteer fayres. **ACTION CB**
- 9) Internal communications including gardening tasks for volunteers raised. Separate virtual meeting to be arranged to improve this area. **ACTION PS**

- 10) Carla is arranging the addition of Steve and Peta as bank signatories. **ACTION PS**
- 11) Feedback from SG re PCC parks strategy. Peta to resend link with invitation to comment by 14/04/2023. **ACTION PS**
- 12) Steve listed our achievements as a group since coming together last May, lots to celebrate and can form part of our presentation for upcoming AGM. Provisional date 13th May which dovetails with our 2nd week of the month garden get together. Date to be confirmed. ACTION PS/SB
- 13) Our Portsmouth Lottery page is live we have sold 3 tickets but need to sell 50 (20 in the first month) . Please can everyone share with their networks. **ACTION ALL**

**Actions.**

**Jenni 3**

**Goff 1, 4**

**Steve 7, 12**

**Peta 5, 6, 9, 10, 11, 12**

**Beverley 1**

**Tom 4**

**Catherine 5, 6, 8**

**Next Meeting:** AGM Provisionally 13th May